

### GIB Dress Code Guidelines:

GIB has implemented a casual dress code while in the office. However, please remember to dress to client expectations when meeting in our offices. To ensure continued success with a casual dress code, please keep in mind the following:

- Casual attire can include blue jeans, but you need to appear consistently sharp and tidy. Please refrain from wearing holey or worn jeans
- Inappropriate casual attire includes:
  - Athletic sandals / flip flops and tennis shoes
  - Sweatshirts, sweatpants, or shorts
  - Leggings, yoga pants, or cargo pants
  - T-shirts, tank tops, spaghetti straps, camisoles, halter tops and low-cut shirts
  - Miniskirts
- Rule of thumb: if you are staring at the mirror questioning if what you are wearing is appropriate, the answer is probably “no”. Play it safe and conservative when in doubt.

Please be aware of specific dress code restrictions in the following locations:

- **Chicago:** Clients are regularly attending meetings on the 56th and 57th floors. Anyone interacting or meeting with clients’ needs to be dressed appropriately.
- **Milwaukee:** Jeans are not allowed in the Baird Conference Center on the 29<sup>th</sup> floor. If you’re meeting on 29, you need to be dressed business or business casual